

Narooma School of Arts Privacy Policy

1. The Narooma School of Arts collects and administers a range of personal information for the purposes of informing members of Narooma School of Arts activities, events and workshops. The association is committed to protecting the privacy of personal information it collects, holds and administers.
2. The Narooma School of Arts recognises the essential right of individuals to have their information administered in ways which they would reasonably expect – protected on one hand and made accessible to them on the other. These privacy values are reflected in and supported by our core values and philosophies and also reflected in our Privacy Policy, which is compliant with the Privacy Act 1988 (Cth).
3. The Narooma School of Arts is bound by laws which impose specific obligations when it comes to handling information. The association has adopted the following principles contained as minimum standards in relation to handling personal information.
4. The Narooma School of Arts will:
 - 4.1 Collect only information which the association requires for its primary function;
 - 4.2 Ensure that stakeholders are informed as to why we collect the information and how we administer the information gathered;
 - 4.3 Use and disclose personal information only for our primary functions or a directly related purpose, or for another purpose with the person's consent;
 - 4.4 Store personal information securely, protecting it from unauthorised access; and
 - 4.5 Provide stakeholders with access to their own information, and the right to seek its correction.